



DEPARTMENT OF THE ARMY
FORT WORTH DISTRICT, CORPS OF ENGINEERS
P.O. BOX 17300
FORT WORTH, TX 76102-0300

9 July, 2024

**REQUEST FOR STATEMENT OF INTEREST
W9126G-24-2-SOI-3672**

*Applicants must be a member in one of the following Cooperative Ecosystem Studies Units
Regions:*

Californian, Great Basin, and Colorado Plateau Regions

Project Title: CONSERVATION SUPPORT FOR FORT HUNTER LIGGETT

A cooperative agreement is being offered ONLY to members of the Cooperative Ecosystem Studies Units (CESU) Program Region(s) identified above. Award will be made upon mutual agreement and acceptance of the terms and conditions contained in the request for proposal and the of the recipient's CESU Master Agreement. Note the established CESU Program indirect rate is 17.5%.

The primary objective of this project is habitat restoration and invasive species control with the use of targeted goat grazing to support the conservation of the federally endangered arroyo toad (*Anaxyrus californicus*) at Fort Hunter Liggett (FHL), Monterey County, California. The work involves: baseline and annual vegetation surveys, coordinating goat grazing, data collection and analysis, incorporating FHL Fire Department prescribed burn activities, and annual and final project technical reporting. See the attached Scope of Objectives (SOO) for further details.

Responses to this Request for Statements of Interest will be used to identify potential organizations for this project. Approximately **\$306,660** is currently available to fund this project. Additional funding may also be available to the successful recipient for optional tasks and/or follow on work in subsequent years.

NOTE: In accordance with the *Sikes Act* (Sec. 103A [16 USC 670c-1]) "the Secretary of a military department may enter into cooperative agreements with States, local governments, Indian Tribes, non-governmental organizations, and individuals" This project is in support of the Integrated Natural Resources Management Plan, as directed in the *Sikes Act*, and as a result, it is anticipated that a cooperative agreement through the CESU program will be awarded.

Period of Performance. The base year of agreement will extend 18 months from date of award; 12 months for technical work and 6 months for administrative work, such as completing reports. Six additional Follow-On Periods for 18 months each are possible subject to availability of funds.

Description of Anticipated Work: See attached Statement of Objectives

NOTE: At this time we are only requesting that you demonstrate available qualifications and

capability for performing similar or same type of work by submitting a Statement of Interest. A full proposal and budget are NOT requested at this time.

Preparation of your Statement of Interest: Provide the following (Maximum length: 2 pages, single-spaced, 12 pt. font):

1. Name, Organization, CAGE Code, Unique Entity ID, and Contact Information (Email), CESU Region
2. Brief Statement of Qualifications (including):
 - a. Biographical sketch of the Principal Investigator, to include specific experience and capabilities in areas related to this project's requirements
 - b. Relevant past projects and clients with brief descriptions of these projects
 - c. Staff, faculty or students available to work on this project and their areas of expertise
 - d. Brief description of other capabilities to successfully complete the project: (e.g. equipment, laboratory facilities, greenhouse facilities, field facilities, etc.)

Submission of Your Statement of Interest

1. Statements of Interest are due no later than 10:00 AM, Central Time, **Thursday 8 August 2024.**

2. Submit your Statement of Interest via e-mail attachments or direct questions to:

Sheri Vendemia
Grants Specialist
USACE, Fort Worth District
Email: cheryl.r.vendemia@usace.army.mil
Office: (817) 253-3341

Brian Hesford
Project Manager
USACE, Fort Worth District
Email: brian.d.hesford@usace.army.mil
Office: 402-200-8268

Review of Statements Received: All statements of interest received from a member of the CESU Region(s) identified above will be evaluated by a board comprised of one or more people at the receiving installation or activity, who will determine which statement(s) best meet the program objectives, offer the most highly qualified Principal Investigator, have the most relevant experience and the highest capability to successfully meet the program objectives. Submitters whose statements are determined to best meet the program objectives will be invited to submit a full proposal.

Timeline for Review of Statements of Interest: RSOI's are required to be posted on www.Grants.gov for 30 days prior to the Government making a decision and requesting full

proposals.

Thank you for your interest in our Cooperative Agreements Program.

Paige E. Poorman

PAIGE POORMAN
Grants Officer

Attachment: Statement of Objectives

STATEMENT OF OBJECTIVES

Natural Resources Professional and Technical Support for Arroyo Toad Habitat Restoration, a Nature Based Solutions Climate Project at U.S. Army Garrison Fort Hunter Liggett (FHL), Monterey County, California

Cooperative Ecosystems Studies Unit (CESU) Cooperative Agreement

1. PURPOSE:

- 1.1. The USAG Fort Hunter Liggett (FHL) environmental program ensures military mission activities are conducted in compliance with all applicable environmental laws, regulations, and policies. Article I B of the master agreement states the objectives of the CESU are to: provide research, technical assistance and education to federal land management, environmental and research agencies and their potential partners; develop a program of research, technical assistance and education that involves the biological, physical, social sciences needed to address resource issues and interdisciplinary problem-solving at multiple scales and in an ecosystem context at the local, regional, and national level; and place special emphasis on the working collaboration among federal agencies and universities and their related partner institutions.
- 1.2. This work requires habitat restoration and invasive species control with the use of targeted goat grazing to support the conservation of the federally endangered arroyo toad (*Anaxyrus californicus*) at Fort Hunter Liggett (FHL), Monterey County, California. The work involves: baseline and annual vegetation surveys, coordinating goat grazing, data collection and analysis, incorporating FHL Fire Department prescribed burn activities, and annual and final project technical reporting. The *Integrated Natural Resources Management Plan (INRMP)*, *The Arroyo Toad Habitat Restoration Plan for the San Antonio River, USAG FHL Monterey County, California* (Gulf South Research Corporation 2015), and the *Yellow Star-thistle Control Plan FHL Monterey County, California* (HDR 2014; contract # W9126G-09-D-0069) are the primary planning documents that define the scope of arroyo toad habitat restoration and yellow star-thistle control for FHL. The FHL INRMP is available online at https://home.army.mil/liggett/application/files/1517/0363/5107/Integrated_Natural_Resources_Management_Plan_2022.pdf.
- 1.3. Natural Resources Program Background: Primary program objectives and survey methods for natural resources are described in the INRMPs, Endangered Species Management Components (ESMC) of the INRMP, biological assessments and attendant biological opinions. Federally listed species at FHL include San Joaquin kit fox, California condor, arroyo toad, foothill yellow-legged frog, California tiger salamander (hybrid), vernal pool fairy shrimp, monarch butterfly (candidate), and purple amole, with potential for least Bell's vireo, California red-legged frog, and Chorro Creek bog thistle. Proposed species for federal listing at FHL are western spadefoot, southwestern pond turtle, and California spotted owl. Species under review for federal listing at FHL are little brown bat, western bumble bee, and western ridged mussel. Species of concern on FHL include but are not limited to, burrowing

owls and other migratory birds, eagles and other raptors, Santa Lucia mint, caper-fruited tropidocarpum, and additional rare plant species. FHL supports a hybrid population of tiger salamanders. Additional species may be identified on FHL property or become listed during the course of the project. Harvested species include elk, deer, feral pigs, upland game, waterfowl, and coyotes; hunting occurs in accordance with State seasons and the INRMP. Vegetation communities, soil types and topography are varied and typical for this region.

- 1.4. Nature Based Solutions Climate Project Background: special funding under the Nature Based Solutions/Climate Mitigation metrics were provided by the Assistant Secretary of the Army Installation, Energy, and Environment (ASA IE&E) for climate change related projects across installations with a period of performance through 2027. Priority was given to projects that had an obvious and strong nexus with the Army's climate mitigation goals, demonstrated explicit support to the installation and Army mission, and provided a clear deliverable. The arroyo toad restoration project using targeted goat grazing and prescribed fire at FHL met two of the requested climate mitigation strategies, wildland fire mitigation and endangered species protection and invasive species mitigation.

2. **AUTHORITY**

- 2.1. In agreement with the above stated goals, the recipient/cooperator agrees to provide the necessary personnel, equipment, and materials required to implement, in part, the USAG FHL responsibilities pursuant to the Endangered Species Act (16 USC 1531 et seq.), the Migratory Bird Treaty Act (16 USC 1361 et seq.), Bald and Golden Eagle Protection Act (16 U.S.C. 668-668d), applicable implementing regulations, such 32 CFR 651 and Army Regulation 200-1.
- 2.2. In accordance with the Sikes Act (Sec. 103A [16 USC 670c-1]) "the Secretary of a military department may enter into cooperative agreements with States, local governments, Indian Tribes, non-governmental organizations, and individuals..." This project is in support of the Integrated Natural Resources Management Plan, as directed in the Sikes Act.
- 2.3. In accordance with section 6305 – *Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), all CESU projects must carry out a public purpose of support or stimulation, however under the authority of the Sikes Act (16 USC 670c-1 (c) (2)), notwithstanding chapter 63 of Title 31 (31 U.S.C. § 6301 et seq.), a cooperative agreement under this section may be used to acquire property or services for the direct benefit or use of the United States Government. Examples of carrying out a public purpose may include, but are not limited to, the following:
 - Project results are made available to a wide audience (including nonfederal entities).
 - Project results/outputs add to the scientific literature/knowledge base, with applicability and utility beyond the scope of the project footprint/study area.
 - Academic and other nonfederal partner institutions (and their personnel) gain professional experience, increase knowledge, and develop skills and abilities.

- Students benefit from direct interaction with federal scientists, program and technical staff, and field unit managers.
- 2.4. In agreement with the above stated goals, the recipient/cooperator agrees to provide the necessary personnel, equipment, and materials required to implement, in part, the USAG FHL responsibilities pursuant to the Sikes Act Improvement Act (16 USC 670 et seq.), the Endangered Species Act (16 USC 1531 et seq.), and the Migratory Bird Treaty Act (16 USC 1361 et seq.).
- 2.5. In accordance with section 6305 – *Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the Department of Defense and the recipient when carrying out the activity contemplated by the cooperative agreement.
- 2.5.1. The installation further (hence DoD) agrees to provide substantial involvement as directed under the CESU Cooperative and Joint Venture Agreement to include, but are not limited to, the following:
- USAG FHL is involved in development of study methodology, data gathering, analysis, and report writing and reviewing.
 - INSTALLATION actively participates and collaborates in carrying out the project plan of work, reviews and approves activities, helps train or select project staff or trainees, and coordinates with other installation directorates for activities under this agreement.
 - INSTALLATION incurs in-kind or direct expenditures in carrying out the activities specified in the project agreement. Examples include, but are not limited to, the following:
 - Providing staff time to work on the project.

3. DESCRIPTION OF OBJECTIVES

Conduct experimental targeted goat grazing with prescribed fire to improve habitat for the federally endangered arroyo toad (*Anaxyrus californicus*) and reduce wildfire risk, improving installation resiliency to climate change induced wildfire with the following objectives:

- Improve habitat for arroyo toads as prescribed by FHLs INRMP, arroyo toad ESMC, and arroyo toad habitat restoration plan for the San Antonio River.
- Reduce wildfire risk by removing fuels and preventing buildup of Yellow Star Thistle (YST) thatch within the range of the arroyo toad.

Treatments will occur in riverine and upland arroyo toad habitat:

Riverine—selected reaches of the San Antonio River where native riparian vegetation growth has degraded arroyo toad breeding habitat will be grazed to remove excessive woody vegetation. Grazing would occur after the arroyo toad breeding season and prior to winter rains when water surface flow is at a minimum (typically August–November). During the first year of treatment, two grazing periods with a 30-day rest period in between may be necessary to achieve an 80% defoliation. Subsequent years would require one grazing period. Baseline and annual post treatment stream channel transect surveys will be conducted to track changes in topography, sedimentation, and vegetation composition. Data will be provided to Public Works Environmental (PWE) at the end of each calendar year for analysis and incorporation into the annual INRMP implementation report.

Upland—conduct a randomized-complete block design to treat restoration area with the following prescriptions for ≤ 4 years: 1/3 fall burn followed by intensive grazing the following spring/summer when the plants begin to bolt; 1/3 fall burn only; 1/3 grazing only. Baseline and annual post treatment vegetation transect surveys in treatment plots will be conducted to track changes in vegetation composition. Data will be provided to PWE at the end of each calendar year for analysis and incorporation into the annual INRMP implementation report. Final evaluation of experimental treatments will inform conservation and land management decisions for future yellow star-thistle control efforts.

- 3.1. TASK 1, BASIC SERVICES: Natural Resources professionals must comply with local SOPs for field work, data integrity, and access to FHL training areas. Work includes the collection, analysis, storage, and management of digital data, including use of Geographic Information Systems (GIS) and digital photography.
 - 3.1.1. Targeted grazing vegetation treatment requires the use of a managed goat herd that likely will include an onsite herder and guard dogs. All prescribed fire activities will be conducted by FHL DES, Fire Department, and follow procedures documented in FHL’s Integrated Wildland Fire Management Plan (IWFMP); grazing treatments will be conducted in areas included in the FHL annual burn plan.
- 3.2. TASK 2, ARROYO TOAD HABITAT RESTORATION
 - 3.2.1. Design and implement annual vegetation and stream channel survey protocol. Survey objectives are to identify a change in vegetative species composition and determine success of habitat treatments. The cooperator must coordinate with Installation Biologists to ensure survey activities do not negatively affect arroyo toads; Installation Biologists will conduct annual arroyo toad breeding surveys in the target area and mark areas for avoidance as warranted.
 - 3.2.2. Design and implement ≥ 3 -year targeted goat grazing and prescribed burning plan. Grazing treatment objectives are to defoliate 80% of riparian vegetation or yellow star-thistle in restoration areas. Timing of grazing activities must be coordinated to achieve maximum success and minimizing potential adverse impacts to arroyo toads. Cooperator is responsible for hiring herder and coordinating grazing efforts. PWE will assist with access clearance of herder(s) and scheduling of grazing treatment.

- 3.2.3. The cooperator, with assistance from PWE, will coordinate scheduling of surveys and grazing with the FHL Fire Department to ensure that such activities will not impact planned burn operations.
- 3.2.4. Deliverables: the cooperator will provide a summary of activities and a copy of all data collected, including GPS and photographs at the end of each calendar year.
- 3.2.5. Data rights: the term “data” as used herein includes writings, sound recordings, pictorial reproduction, drawings, or other graphic representations, GIS data, and works of any similar nature (whether or not copyrighted) which are specified to be delivered under this cooperative agreement. The term does not include financial reports, cost analyses, and other information incidental to cooperative agreement administration.
- 3.2.6. All data first produced in the performance of this cooperative agreement shall be the sole property of the Government. The cooperator agrees not to assert any rights of common law or inequity or establish any claim to statutory copyright in such data. The cooperator shall not publish, present, or reproduce such data in whole or in part or in any manner of form or authorize others to do so, without the written consent of the Government, until such time as the Government may have released such data to the public.
- 3.2.7. Publicity: all forms of media statements regarding work under this cooperative agreement shall be referred to and issued exclusively by the Government.

4. QUALIFICATIONS

- 4.1. Natural Resources Preferred Qualifications: Each NFE natural resources staff member should possess and provide technical competence, knowledge, and experience in natural resources management, land use, and land management practices, with knowledge of military activities being preferred. Staff members shall competently participate in development of project design, planning, scheduling, and implementation to include comprehensive literature review, study design, data collection, data management, data analysis and interpretation, and technical reporting. Staff members shall collectively provide technical competence, knowledge, and experience in California flora and are preferred to have experience with endangered species and habitat management issues identified in the INRMP.
- 4.2. Project Manager/Manager/Principal Investigator (PM/PI). The PM/PI should be an experienced professional in the field of habitat restoration and have at minimum a master’s degree or comparable knowledge in natural resources, restoration ecology, forest resources, biology, or similar fields. Knowledge in California fauna and flora preferred. The PM/PI for this cooperative agreement must have at least ten years of supervisory and/or project management experience.

5. GOVERNMENT FURNISHED MATERIALS OR PROPERTY

Government furnished materials or property is governed by 2 C.F.R. Part 200.312 which states that a) Title to federally owned property remains vested in the Federal government. The non-Federal entity must submit annually an inventory listing of federally owned property in its custody to the Federal awarding agency. Upon completion of the Federal award or when the property is no longer needed, the non-Federal entity must return the property to the Federal awarding agency for further Federal agency utilization.

5.1. EQUIPMENT

The cooperator must provide equipment and vehicles needed to accomplish all tasks outlined in this SOO.

5.2. MATERIALS

The Government will provide installation maps, site locations, copies or access to relevant files, GIS data, studies and reports, and FHL policies and regulations.

6. **PERIOD OF PERFORMANCE**

- 6.1. Base Period: The base period of performance (PoP) is anticipated to be 18 months from the date of award; 12 months for technical work and 6 months for administrative work, such as completing reports.
- 6.2. Follow-On Periods: Pending availability of funds, there will be up to six additional follow-on periods. Each follow-on period will have an 18-month period of performance, to begin 12-months after the start of the prior technical PoP to allow continuous technical work performance.

7. **COORDINATION**

USACE POC
Brian Hesford
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brian.d.hesford@usace.army.mil

USAG FHL POC
Liz Clark
Chief, Environmental Division
Directorate of Public Works
US Army Garrison Fort Hunter Liggett
831-386-2791
Elizabeth.r.clark14.civ@mail.mil

8. **DELIVERABLES**

- 8.1. Progress Reports—One (1) typed letter report describing progress on the project. The report shall be due as of the last day of the third month (quarterly) and shall be transmitted via electronic mail, facsimile, or regular mail NLT the 10th calendar day following the end of the reporting period. Invoices for partial payment shall be submitted to coincide with receipt of the monthly progress reports. No partial payment will be approved unless the government has received all progress reports which are due.
- 8.2. Annual Report (if the project is longer than one year). One (1) paper copy of an annual report should be submitted NLT one month before end of each year. At a minimum, the report shall contain an introduction section, and one section for each Task identified in your proposal. For each Task, the report shall summarize work accomplished for the Task. USAG FHL POC staff will review and provide comments, if any, within fifteen (15) calendar days after receipt.
- 8.3. Draft Final Project Report. One (1) paper copy of a draft final report should be submitted NLT one month before end of the project. At a minimum, the report shall contain an introduction section, and one section for each Task identified in your proposal. For each Task, the report shall summarize work accomplished for the Task. USAG FHL POC staff will review and provide comments, if any, within fifteen (15) calendar days after receipt.
- 8.4. Final Project Report. One (1) paper copy of the final report, incorporating USAG FHL POC review comments on the draft, if any, shall be submitted NLT fifteen (15) days after receipt of the USAG FHL POC comments. Additionally, one (1) copy of the final report shall be submitted in a MSWord file(s), on digital media to the USAG FHL POC and the GOR.
- 8.5. SOO Deliverables—the following is a list of deliverables based upon tasks and subtasks in this SOO.
 - 8.5.1. Survey protocols are required for tasks 3.2.1 and 3.2.2. They should be reviewed and approved by PWE to ensure that they reflect current methodologies and meet survey objectives.
 - 8.5.2. Annual implementation reports are required for inclusion in the FHL INRMP/ESA implementation reports that are prepared by PWE. The recipient will prepare summaries of data and activities to include but not limited to survey and data collection summaries, maps, figures, GIS, and data tables. The Annual INRMP/ESA report is a summary of INRMP implementation and ESA section 7 compliance covered by the programmatic biological opinion.
 - 8.5.3. Annual data package will include all written and digital data collected, including GIS data and photography.

9. POST AWARD & INVOICE PROCESS

- 9.1. Payment Requests and Progress Reports (Invoice Package) - Submit Payment Request and additional required documents to: swf-cesu-invoice@usace.army.mil. Carbon Copy the assigned USACE Project Manager as well as your organization's point of contacts (POCs)

for the additional required documents and for delinquent accounts

9.1.1. Frequency: Quarterly plus 30-day grace period (except for the final invoice package noted below). If the coverage dates are not quarterly or preapproved by the PM (or the first/last submittal), the invoice package will be rejected.

Quarters	Invoice pkgs due No Later Than (NLT):
Q1: Oct-Dec	Q1: 31 Jan
Q2: Jan-Mar	Q2: 30 Apr
Q3: Apr-Jun	Q3: 30 Jul
Q4: Jul-Sep	Q4: 31 Oct

9.1.2. Payment Requests must be submitted on form SF270 Request for Advance or Reimbursement with the accompanying Standard Form-Performance Progress Report (SF-PPR), otherwise the SF270 will be rejected.

9.1.3. SF270 Request for Advance or Reimbursement

9.1.3.1 Block 9, Recipient Organization. For successful set up of Electronic Transfer of Funds (EFT), the Recipient's name and address shall reflect the exact name and physical address that appears in the System for Award Management (SAM), <https://sam.gov/>.

9.1.3.2. Blocks 11, (a), (b), & (c) are for the description of funds. Preferred description is: CLIN/POP Type, POP start and end dates, amount awarded (see example below); at minimum include the CLIN. If the description or the minimum CLIN information is missing, the SF270 and SF-PPR will be rejected.

Example:

CLIN 0001 / Base
22SEP23 – 21SEP24
\$100,000.00

Funding must be separated as specified on the Award document. Sub-CLINs that specify "*for funding only*" (e.g., numbered 000101, 000102, etc.) may be rolled into the primary CLIN (e.g., 0001) unless otherwise instructed. All others required PM approval.

The SF270 may have multiple pages. An SF270 in Excel format may be requested at: swf-cesu-invoice@usace.army.mil, however, must be submitted in pdf format otherwise will be rejected.

9.1.4. SF-PPR Standard Form-Performance Progress Report : The Recipient shall tailor the SF-PPR to include, at minimum, the following information:

- Separate details by CLIN as applicable

- Achievements (must detail work during quarter associated with the invoice)
- Percent Completion
- Project Status
- Problems encountered and impact of activities and personnel on schedule.
- Anticipated work in next reporting period.

If the SF-PPR is incomplete, the SF-PPR and SF270 will be rejected.

A tailored SF-PPR form may be requested at: swf-cesu-invoice@usace.army.mil.

9.2. The Final invoice package is due no later than 90 days from final (funded/exercised) POP end date and must include the following documents: If any of the required information below is missing, the final invoice package will be rejected.

Final SF270

SF-PPR

Final SF425

DD882

SF428 plus attachment B (C&S if applicable)

SF298

Final Report

Forms may be requested from the district office at swf-cesu-invoice@usace.army.mil or found at: <https://www.grants.gov/forms>

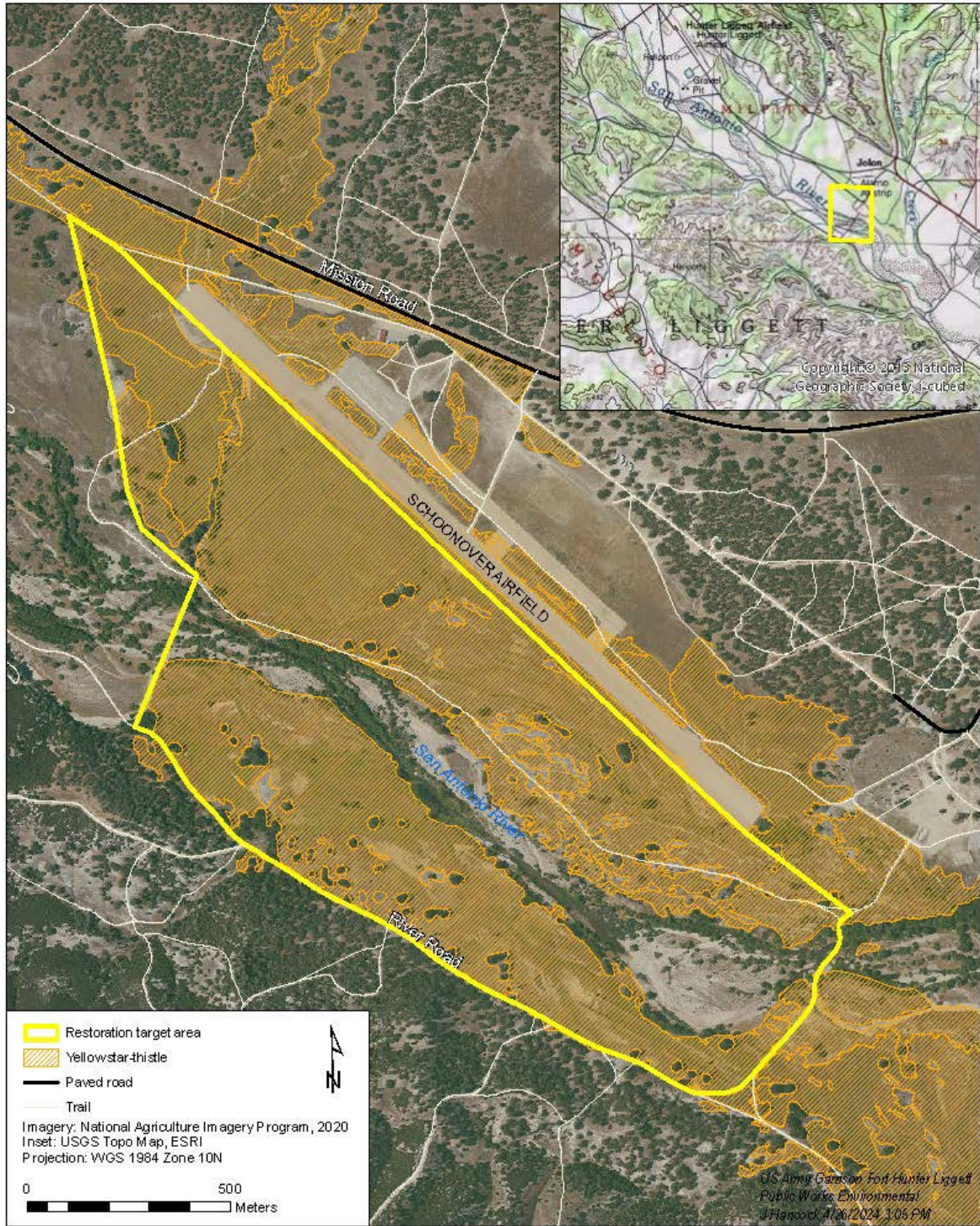
10. COOPERATIVE AGREEMENT:

This cooperative agreement may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).

Any resulting cooperative agreement will be subject to and recipient/cooperator shall comply with 2 CFR 200.313 "Equipment", 200.314 "Supplies", and 200.315 "Intangible Property" which includes use of research data.

11. TECHNICAL EXHIBIT: LOCATION MAP

SCHOONOVER AIRFIELD—US Army Fort Hunter Liggett



ADDENDUM TO THE STATEMENT OF OBJECTIVES

INSTALLATION SECURITY REQUIREMENTS

1. Antiterrorism (AT) Level I Awareness Training: All cooperator personnel, (to include subaward and/or or cooperator awarded contract personnel) requiring access to Army installations, facilities, or control access areas, shall complete AT Level I Awareness Training within seven (7) calendar days after the start of the period of performance. The cooperator shall submit certificates of completion for each associated cooperator personnel (to include subaward and/or or cooperator awarded contract personnel) to the designated Fort Hunter Liggett Point of Contact (POC) within ten (10) calendar days after completion of training. The POC will ensure all cooperator personnel, subcontractor personnel and all associated personnel's AT Level I Training is current, all current AT Level I certificates (new and refresher training), are to be provided to FHL Antiterrorism Office, DPTMS building 290, annually or until said cooperative agreement expires. AT Level I Awareness Training is available at: <https://jkodirect.jten.mil>. Face to face AT Level I Training can be coordinated with the Fort Hunter Liggett (FHL) Installation ATO at (831) 386-3816. This is an annual requirement.

2. Access and General Protection/Security Policy and Procedures: Cooperator and all associated subaward/cooperator contractor personnel shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Cooperator personnel must comply with all personal identity verification requirements (Personal Identity Verification of Personnel) as directed by DOD and/or local policy. Should the Force Protection Condition (FPCON) and Health Protection Condition (HPCON) at any individual facility or installation change, the Government may require changes in cooperator security matters or processes. The Government may require monthly participation in the Installation Random Antiterrorism Measures Program. All persons, including Military, DAC Contractors, cooperator personnel (to include subaward and/or or cooperator awarded contract personnel) are subject to comply with RAM Program executed by Directorate of Emergency Services (DES), Police Department. Check the Fort Hunter Liggett website for current access requirements at: <https://home.army.mil/liggett/index.php/about/visitor-information>.

3. Common Access Card (CAC): Before CAC issuance, cooperator personnel require, at a minimum, a favorably adjudicated Tier 1 (T1) background investigation or an equivalent or higher investigation in accordance with Army Directive 2014-05. The cooperator personnel will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring

activity, T1 at the Office of Personnel Management. The cooperator personnel must surrender the CAC, upon termination of employment or completion/cancellation of project, to the designated Fort Hunter Liggett Point of Contact. Contact the Fort Hunter Liggett Security Office at 831-386-2119 for more information. The cooperator shall return within two business days all issued U.S. Government Common Access Cards, installation badges, and/or access passes to the POC when the project is completed or when a cooperator personnel no longer requires access to the installation or facility.

4. iWATCH Training: An ATO (Level II Trained and Certified) will facilitate, face to face in-person iWATCH Training for cooperators and all associated subcontractors' personnel via FHL ATO. This locally developed training will be used to inform personnel of the types of behavior to watch for and instruct personnel to report suspicious activity to the POC, iWATCH line (831) 386-3457 or DES Police (831) 386-2526. The POC will track completion of training. The POC will provide a roster of attendees and the ATO will certify attendee roster after completion of training. No more than 10 days after project start and within 10 calendar days of personnel commencing performance under the cooperative agreement award, the cooperator shall provide a roster of all personnel. POC will give a copy to the ATO. Individual records will remain updated to reflect completion of the iWATCH training. The cooperator and all associated subcontractors shall encourage personnel to report suspicious activity and/or stolen equipment. iWATCH Training is an annual requirement.

5. Army Training Certification Tracking System (ATCTS): Registration for cooperator personnel who require access to government information systems. All cooperator personnel with access to a government info system must be registered in the ATCTS (Army Training Certification Tracking System) at commencement of services and must successfully complete the DOD Information Assurance Awareness and sign the Acceptable Use Policy prior to access to the IS and then annually thereafter. Training must be completed on the CS Signal Training Site at <https://cs.signal.army.mil>.

6. OPSEC Training: Per AR 530-1 Operations Security, cooperator personnel must complete Level I OPSEC Awareness training. The cooperator shall ensure personnel complete OPSEC training within 30 days of providing services under this cooperative agreement award. Training can be completed digitally at <https://securityawareness.usalearning.gov/opsec/index.htm>. Certificates of completion must be provided to the POC for all personnel. Contact the Installation OPSEC Officer at 831-386-2119 to arrange for in-person OPSEC training or additional information.

7. For information assurance (IA)/information technology (IT) training. All cooperator personnel and associated sub-contractor personnel must complete the DoD IA awareness training before issuance of network access and annually thereafter. All cooperator personnel working IA/IT functions must comply with DoD and Army training requirements in DoDD 8570.01, DoD

8570.01-M and AR 25-2 within six months of appointment to IA/IT functions. Training must be completed on the CS Signal Training Site at <https://cs.signal.army.mil>.

8. Physical Requirements: Safeguard all Government equipment, information and property provided for cooperator use. At the close of each work period, government facilities, equipment, and materials shall be secured.

9. Key Control: Establish and implement methods of making sure all keys/key cards issued to the cooperator by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the cooperator by the Government shall be duplicated. Procedures covering key control shall be developed by the cooperator. Procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. Cooperator will immediately report any occurrences of lost or duplicate keys/key cards to the FHL POC and the USACE POC. In the event keys, other than master keys, are lost or duplicated, upon direction of the FHL POC, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the replacement of locks or re-keying is performed by the Government, the total cost of re-keying or the replacement of the lock or locks shall be offset from the monthly payment due the cooperator. In the event a master key is lost or duplicated, all locks and keys for that system shall be replaced by the Government and the total cost deducted from the monthly payment due the cooperator.

10. Prohibit the use of Government issued keys/key cards by any persons other than the NFE's personnel. Prohibit the opening of locked areas by NFE personnel to permit entrance of persons other than NFE personnel engaged in the performance of assigned work in those areas, or personnel authorized entrance by the FHL POC.

11. Identification of NFE Personnel: All cooperator personnel attending meetings, answering Government telephones, and working in other situations where their NFE status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by NFEs are suitably marked as NFE products or that NFE participation is appropriately disclosed.