



Summary of Application, Training, Certification, and Recertification Process

Application – submit the following

- Application
- Memorandum of Agreement Signed
- Multimedia Release Authorization
- Training Course Registration Fee
- If volunteer plans to work with a member of a vulnerable population (minors, elderly over age 65, or individuals with disabilities) or will have significant financial responsibilities, there is a requirement to submit for a criminal background check.

Training & Certification

- Complete the Cooperative Extension Master Gardener Training course (50 hours) and be designated an Associate Master Gardener.
- Complete the online harassment prevention program by the end of the Master Gardener training course.
- Complete and document 50 hours of approved volunteer service by June 30th of the year following completion of training to become a Certified Master Gardener.

Recertification/Maintain Certification

- Submit documentation online of completion of 25 hours of approved volunteer service and 12 hours of approved continuing education per fiscal year. (See program policy for approved activities.) The fiscal year runs from July 1st to June 30th.
- Maintain signed, current copies of Memorandum of Agreement and Multimedia Authorizations on file at the Cooperative Extension office.
- Maintain current Designated Campus Colleague status by confirming acceptance as of June 30th annually.

Issued in furtherance of Cooperative Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, Jeffrey C. Silvertooth, Associate Dean & Director, Economic Development & Extension, Cooperative Extension, College of Agriculture Life Sciences, the University of Arizona.

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