

## Facility manager role

1. Describe key elements of coordinating an IPM program and IPM plan, including
  - a. writing IPM policies and plans
  - b. secure formal approval of an IPM policy and plan
  - c. maintain and implement an IPM policy and plan
2. Give examples of effective ways to educate lead staff about IPM practices.
3. Identify key exterior and landscape pest groups, including
  - a. biting and stinging pests
  - b. flies
  - c. ants
  - d. cockroaches
  - e. rodents
  - f. common weeds
  - g. wood destroying insects
4. Give examples of proper consumable storage procedures (i.e. inspection of deliveries for pest presence and good sanitation of storage areas to identify problems in early stages).
5. Describe key elements of sanitation and exclusion, including
  - a. strategies
  - b. tactics
  - c. tools
6. Describe key elements of inspection and monitoring, including
  - a. what to look for
  - b. where to look
  - c. tools used
  - d. frequency
7. Explain the importance of investing in effective exclusion and sanitation programs.
8. Explain the importance of timely work order follow-up (i.e., to repair reported structural defects).
9. Explain the importance of effective communication, education and cooperation between relevant parties, including
  - a. facility users
  - b. contractors
  - c. management and staff for maintenance
  - d. custodial staff
  - e. food service staff
  - f. grounds maintenance staff
  - g. teachers
  - h. administrators

10. Describe methods of tracking facility costs and IPM-related cost savings.

11. Pesticide application, storage, and record keeping.